**Family Support Facilitator**

**Job details**

**Salary**

From $17 an hour

**Job Type**

Full-time

Number of hires for this role

1

**Qualifications**

High school or equivalent (Required)

US work authorization (Required)

Social work: 1 year (Preferred)

**Benefits**

Pulled from the full job description

Health insurance

Paid time off

Life insurance

**Full Job Description**

**Purpose of this position**:

To ensure appropriate client growth as determined by the supervisor’s expectations and the grant requirements.

**Primary responsibilities:**

Organize and facilitate parent education and support groups and classes; Participate in and provide input during Strategy Team Meetings; Conduct, coordinate, schedule and facilitate Family Meetings; and create genograms for the GRYD Model families.

Participate in community, parent, youth, and school activities; collaborate with partners to ensure positive and accurate communications with program sites; and act in such a way that reflects positively on NDY at all times.

Prepare documentation of client activities and growth in an accurate, complete and timely manner, according to grant expectations and agency standards.

Ensure positive communications with supervisor and staff members in such a way that client privacy is maintained; supervisors are kept fully informed of all activities that impact compliance with grant expectations; and other team members are supported.

Conduct home visits; instruct classes; and/or engage in other activities as assigned by supervisor.

Participate in community relations and outreach to various community organizations; attend community meetings; and events as requested.

Develop and maintains relationships with community-based organizations, schools, DCFS, probation and any other community stakeholders.

**Skills and Qualifications Needed:**

Must possess extensive knowledge of youth development; be knowledgeable about youth programs in substance abuse; understand job training and placement programs; education; recreation; or related areas and have fluent oral and written skills in English, have valid California drivers license with the ability to get a Class B license within 90 days, have two years or more experience in community work, seek to be an effective member of a growing team, enjoy a periodically heavy workload, seek additional ways to be of service to the organization, able to work well with a variety of people, need to be organized and flexible, able to manage different projects simultaneously, have a sense of humor.

Ability to speak Spanish required.

**Education:**

Bachelor’s degree preferred may be substituted with certifications or experience.

Parent education certificate preferred.

**Job Type**: Full-time

**Pay**: From $17.00 per hour

**Benefits:**

Health insurance

Life insurance

Paid time off

**Schedule:**

Monday to Friday

Weekend availability

COVID-19 considerations:

Masks are mandatory for all staff and clients. Staff is working 50% remotely and 50% from the office until January 1,2022

**Education**:

High school or equivalent (Required)

**Experience:**

Social work: 1 year (Preferred)

Work Location: Multiple Locations

30+ days ago

If you require alternative methods of application or screening, you must approach the employer directly to request this as Indeed is not responsible for the employer's application process